

# Violin Studio of Royce Lassley

## PRIVATE INSTRUCTION AGREEMENT

“Teaching music is not my main purpose. I want to make good citizens. If children hear fine music from the day of their birth and learn to play it, they develop sensitivity, discipline and endurance. They get a beautiful heart.”

- Dr. Shinichi Suzuki

**Lesson Term:** \_\_\_\_\_

Student's Name: \_\_\_\_\_

Name of Parent(s) / Guardian(s): \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Emergency Number: \_\_\_\_\_

Address: \_\_\_\_\_

➤ Lesson Day \_\_\_\_\_ | Time \_\_\_\_\_

➤ Location \_\_\_\_\_

➤ **Fee: \$240/Month**

- Parent/student will create an account on my website. Monthly invoices will be sent to the account on file. Updated payment options are listed on my website [student portal](#) and on your invoice.

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\*\*For students 17 years of age or younger, pages 1-2 MUST be completed and signed by a parent or guardian.”

# TERMS AND CONDITIONS

## 1. FEES AND PAYMENT:

- Summer term is 12 weeks, 1 lesson/week (May – July).
- Lessons are paid monthly in advance (4 lessons/month). The monthly fee is due by the 5<sup>th</sup> day of each month. Additional lessons are paid per lesson.

## 2. LESSON CANCELLATION:

- The fee for each month remains the same, regardless of missed lessons.
- Lessons must be made up during the term or during post-term breaks. I will, however, only reschedule a maximum of 5 lessons per term.
- 24-hour notice must be given (unless there is an emergency or illness).
- Because of my schedule as a performer and a sub (which means I could be called last minute to substitute for another performer with various ensembles) I may occasionally need to reschedule a lesson. I will give as much notice in advance as possible and this will not count towards your maximum number of rescheduled lessons.

## 3. TERMINATION OF LESSONS:

Due to a variety of circumstances, a student/parent may wish to discontinue lessons for the term. Generally, I do not allow this and the remainder of the term must be paid in full. At my discretion, however, I may agree to cancel the remaining term lessons due to unforeseen circumstances with the following possible outcomes:

- Term fees which have been paid for at the beginning of the month will not be refunded.
- A \$150 cancellation fee if the final month of the term has not been paid or started.

## 4. COMMUNICATION

Communication is important—I cannot stress this enough! Please be open about any concerns as soon as you have them (i.e. scheduling, finances, student's experience, etc.). To ensure a mutually positive learning environment, as well as an engaging experience, my commitment is to try to be as understanding, compassionate, and flexible as possible.

I, \_\_\_\_\_, have read and understand the full “private instruction agreement.” I also understand that both parties must agree to any changes to this agreement. I have also provided my child with two copies of the “student responsibility agreement,” one signed copy returned to Mr. Lassley, and a copy of that same agreement after I sign it for the student to keep.

## Signatures

Parent/Guardian \_\_\_\_\_ Date: \_\_\_\_\_

Instructor \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*For students 17 years of age or younger, pages 1-2 MUST be completed and signed by a parent or guardian.\*\***

## STUDENT RESPONSIBILITY AGREEMENT

- I understand that I alone am responsible for everything on this list—NOT MY PARENT—and Mr. Lassley expects **personal responsibility** from his students.
- I will commit, to the best of my ability, to practice a minimum of 1 hour/day, 5 days/week.
- I will focus on the what was assigned to me by my Mr. Lassley for THAT WEEK.
- I will log my practice times and what I practiced EACH DAY in my practice journal.
- I will be ready for lessons ON TIME. This includes:
  - Tuning BEFORE every lesson when I take my violin out of the case (even if I think my violin is already in tune)
  - Rosining my bow
  - Having ALL materials (i.e. books, sheet music, etc.) out and ready
  - Having my metronome out and ready
  - Having pencils (including colored pencils) out and ready
- I will be focused during the lesson and during practice.
- I will always look for ways to be creative.
- I will, above all else, BE POSITIVE--**especially when it is difficult!**

\*\*Mr. Lassley commits to support, encourage, and help you to become who you want to be!

### Let's have fun making music!

I, \_\_\_\_\_, have read and understand the full “student responsibility agreement” and I have asked Mr. Lassley for clarification if needed.

#### Signatures

Student \_\_\_\_\_ Date: \_\_\_\_\_

Parent Witness \_\_\_\_\_ Date: \_\_\_\_\_

Instructor \_\_\_\_\_ Date: \_\_\_\_\_