

Violin Studio of Royce Lassley

PRIVATE INSTRUCTION AGREEMENT

“Teaching music is not my main purpose. I want to make good citizens. If children hear fine music from the day of their birth and learn to play it, they develop sensitivity, discipline and endurance. They get a beautiful heart.”

- Dr. Shinichi Suzuki

Lesson Term: _____

Student's Name: _____

Name of Parent(s) / Guardian(s): _____

E-mail: _____

Phone Number(s): _____

Emergency Number: _____

Address: _____

➤ Lesson Day _____ | Time _____

➤ Location _____

➤ **Fee: \$240/Month**

- Parent/student will create an account on my website. Monthly invoices will be sent to the account on file. Updated payment options are listed on my website [student portal](#) and on your invoice.

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**For students 17 years of age or younger, pages 1-2 MUST be completed and signed by a parent or guardian.”

TERMS AND CONDITIONS

1. FEES AND PAYMENT:

- Summer term is 12 weeks, 1 lesson/week (May – July).
- Lessons are paid monthly in advance (4 lessons/month). The monthly fee is due by the 5th day of each month. Additional lessons are paid per lesson.

2. LESSON CANCELLATION:

- The fee for each month remains the same, regardless of missed lessons.
- Lessons must be made up during the term or during post-term breaks. I will, however, only reschedule a maximum of 5 lessons per term.
- 24-hour notice must be given (unless there is an emergency or illness).
- Because of my schedule as a performer and a sub (which means I could be called last minute to substitute for another performer with various ensembles) I may occasionally need to reschedule a lesson. I will give as much notice in advance as possible and this will not count towards your maximum number of rescheduled lessons.

3. TERMINATION OF LESSONS:

Due to a variety of circumstances, a student/parent may wish to **discontinue lessons** for the term. Generally, I do not allow this and the remainder of the term must be paid in full. At my discretion, however, I may agree to cancel the remaining term lessons due to unforeseen circumstances with the following possible outcomes:

- Term fees which have been paid for at the beginning of the month will not be refunded.
- A \$150 cancellation fee if the final month of the term has not been paid or started.

4. COMMUNICATION

Communication is important—I cannot stress this enough! Please be open about any concerns as soon as you have them (i.e. scheduling, finances, student's experience, etc.). To ensure a mutually positive learning environment, as well as an engaging experience, my commitment is to try to be as understanding, compassionate, and flexible as possible.

I, _____, have read and understand the full “private instruction agreement.” I also understand that both parties must agree to any changes to this agreement. I have also provided my child with two copies of the “student responsibility agreement,” one signed copy returned to Mr. Lassley, and a copy of that same agreement after I sign it for the student to keep.

Signatures

Parent/Guardian _____ Date: _____

Instructor _____ Date: _____

****For students 17 years of age or younger, pages 1-2 MUST be completed and signed by a parent or guardian.****

STUDENT RESPONSIBILITY AGREEMENT

- I understand that I alone am responsible for everything on this list—NOT MY PARENT—and Mr. Lassley expects **personal responsibility** from his students.
- I will commit, to the best of my ability, to practice a minimum of 1 hour/day, 5 days/week.
- I will focus on the what was assigned to me by my Mr. Lassley for THAT WEEK.
- I will log my practice times and what I practiced EACH DAY in my practice journal.
- I will be ready for lessons ON TIME. This includes:
 - Tuning BEFORE every lesson when I take my violin out of the case (even if I think my violin is already in tune)
 - Rosining my bow
 - Having ALL materials (i.e. books, sheet music, etc.) out and ready
 - Having my metronome out and ready
 - Having pencils (including colored pencils) out and ready
- I will be focused during the lesson and during practice.
- I will always look for ways to be creative.
- I will, above all else, BE POSITIVE--**especially when it is difficult!**

**Mr. Lassley commits to support, encourage, and help you to become who you want to be!

Let's have fun making music!

I, _____, have read and understand the full “student responsibility agreement” and I have asked Mr. Lassley for clarification if needed.

Signatures

Student _____ Date: _____

Parent Witness _____ Date: _____

Instructor _____ Date: _____